

## GCFUK Holistic Ministry

### **Guidelines of Gujarati Christian International Students Education & Maintenance Support Fund (GCSIE & MS Fund)**

**Purpose:** The overall aim of GCFUK GCSIE & MS Fund is to support the needy Gujarati Christian International(See Footnote) Students in UK who undergoes financial hardship and thereby unable to meet their education, maintenance (includes medical) needs while studying in the UK.

#### **General and Mandatory Guidelines for Applicants:**

1. The GCSIE&MS Fund is available is for Gujarati Christian Students, residing in the UK with a legal visa status.
2. The applicant should have approved 'Leave to Remain' in the UK by the UK Home Office and the UK Border Agency—valid Visa.

If any of the Student categories:

<http://www.ukba.homeoffice.gov.uk/studyingintheuk/>

AND

<http://www.ukba.homeoffice.gov.uk/studyingintheuk/quickguideforstudent/adultstudents/>

AND

<http://www.ukba.homeoffice.gov.uk/studyingintheuk/quickguideforstudent/adultstudents/applyingforanadultstudentvisa/#header4>

Further information

<http://www.ukba.homeoffice.gov.uk/> ),

3. The applicant should be willing to subscribe to the GCFUK 'Statement of Faith'.
4. The applicant is involved in activities of the Gujarati Church of GCFUK.
5. The applicant should be strictly following the rules of UK Border Agency for Students with regard to study hours and working hours while in UK.
6. The applicant should provide two Referees one of whom is an active member of the Gujarati Church of GCFUK. The Referees should be willing to give formal references when asked for the respective applicant. (These referees may not be on GCFUK Board of Trustees)
7. The applicant should duly fill and sign the Gujarati Christian Student Education & Medical Support Fund Application form.
8. The final date of receiving application at the GCFUK Registered Office Address: 11, Wivenhoe Court, 263, Staines Road, Hounslow Middlesex TW3 3JW, is February 14<sup>th</sup> 2010 5pm.

#### **Evidences to be provided by Applicants for Education support:**

9. Approved 'Leave to Remain' in the UK by UK's Home Office - *as a student, student writing dissertation, or student re-sitting exams.*
10. Evidence of enrolment at a UK-Home Office registered/approved educational institution -- Enrolment letter for College/University's Student Registry -Office.

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11. Evidence of regular attendance as required by the UK Home Office for a recognised certificate/degree course at the respective institution - Letter of regular/required attendance from the respective educational institution.
12. If working part-time evidence of working not more than twenty hours a week especially during *term time* as determined by the UK Home Office for - *a student, student writing dissertation, student re-sitting exams* – Wage slips of three consecutive months.
13. For reason/s known/not known - if not in part-time employment (*inclusive of* Evidence as stated in points 6, 7 and 9) the individual will need to bring evidence of being unemployed – Two recent, 'rejection letters/emails' wherever he/she may have applied for a part-time job and failed to secure these part-job positions.
14. Verifiable evidences such as bank statements, salary slips etc should be submitted that enables to ascertain economic condition of the Applicant.

#### **Evidences to be provided by Applicants for Maintenance Support:**

15. Evidence of approved 'Leave to Remain' in the UK by UK's Home Office - as a student, student writing dissertation, student re-sitting exams.
16. Evidence of enrolment at a UK-Home Office registered/approved educational institution -- Enrolment letter for College/University's Student Registry -Office. <http://www.ukba.homeoffice.gov.uk/studyingintheuk/quickguideforstudent/adultstudents/applyingforanadultstudentvisa/#header4>
17. Evidence of an illness - incapacitating the individual to work to earn enough to support his/herself/their family *in the UK* - as certified a UK Registered General Practitioner or NHS approved medical authority or Hospital.
18. Verifiable evidences such as bank statements, salary slips etc should be submitted that enables the GCFUK Board of Trustees to ascertain economic condition of the Applicant.

#### **Maximum financial support per Applicant:**

19. Due to limited financial resources, GCFUK will provide **up to £250** per Applicant towards his/her education and maintenance (inclusive of medical) needs. During 2009/2010 GCFUK will support maximum 4 (four) Applicants.
20. The Applicant will be eligible for this support only after fulfilling all the above mentioned requirements of GCSE&MS Fund.
21. The Applicant will be encouraged to return this money to GCFUK once his/her situation improves so that more Students can be supported from this resource.

#### **Decision making:**

22. The GCFUK PSC will receive and process each application based on above criteria and guideline.
23. Subsequently the PSC will forward the applications with its recommendation to the GCFUK Board of Trustees for final decision.

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**24.** The GCFUK Board of Trustees reserves the final authority to approve or reject each application. The decision of GCFUK Board of Trustees will remain final and binding in all the matters concerning the Student Education and Maintenance Fund. If approved applicant for any reason found guilty of violating UK Home Office laws in that case GCFUK and the Board of Trustees will not be held responsible.

**Note:**

1. Complying with the GCFUK values and guidelines of the UK-Charity Commissioner's Office it is mandatory for GCFUK that in absence/lack of convincing substantial evidence as stated above. The application may be rejected.
2. The above mentioned Home Office-UK Border Agency website links are operational as on 17<sup>th</sup> November 2009. The GCFUK reserves the right to amend, change and revise these guidelines from time to time whenever required by GCFUK Board of Trustees

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